



**Philipp's Technical
Consultants Corp.**

JOB ORDER – REQUISITION FORM

To be filled up by the Client

Date: _____

Name of Project : _____

Contact Person : _____ Tel. No.: _____

Location: _____

Barangay

Municipality/City

Province

Scope of Work:

- | | | |
|--|--|--|
| <input type="checkbox"/> Architectural Plans | <input type="checkbox"/> Electrical Plans | <input type="checkbox"/> Technical Specification |
| <input type="checkbox"/> Highway/ Roadway Plans | <input type="checkbox"/> Project Estimates | <input type="checkbox"/> Tender Documents |
| <input type="checkbox"/> Structural Plans | <input type="checkbox"/> Bill of Quantities | <input type="checkbox"/> Calculations/Report |
| <input type="checkbox"/> Drainage Plans | <input type="checkbox"/> Unit Price Analysis | <input type="checkbox"/> Inspection |
| <input type="checkbox"/> Water Supply/Sanitary Plans | <input type="checkbox"/> Others _____ | |

Date Required: _____

Requested by:

Approval:

Signature over Printed Name

Signature over Printed Name

Department/ Division

Position

Date of Request

Terms of Agreement

Project Code: _____

Estimated Project Cost: _____

Terms of Payment : _____

Professional Fee : _____

Submission Date : _____

PTCC Authorized Representative:

Conforme (Client):

Signature over Printed Name

Signature over Printed Name

Date

Date